

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
May 8, 2014
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Assistant Solicitor Wiley - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 PROCLAIM PENN STATE EXTENSION DAY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), proclaimed May 8 as Penn State Extension Day in Lycoming County.
- 2.2 APPROVE AMENDMENT TO AGREEMENT WITH PENN COLLEGE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment 1 to ETEC agreement with Penn College.
- 2.3 APPROVE AMENDMENT 1 TO AGREEMENT FOR DEVNET. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved

amendment 1 with DEVNET extending it for a period of three years.

- 2.4 APPROVE QUOTE FROM CDW-G. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved quote from CDW-G in the amount of \$19,268.90 for the Microsoft Enterprise agreement.
- 2.5 APPROVE PREA REPORTING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved PREA third party reporting.
- 2.6 APPROVE AGREEMENT WITH YWCA. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the agreement with the YWCA for Wise Options.
- 2.7 APPROVE CHANGE ORDER WITH STEINBACHER ENTERPRISE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved change order for 7851 SR 87 with Steinbacher Enterprise for HMGP Demo II.
- 2.8 APPROVE AGREEMENT WITH PENNDOT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved transportation planning and programing agreement with PennDOT for WATS in the amount of \$452,500.
- 2.9 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved TDA change: Information Services - delete one Program Analyst II position pay grade 9-10; create one full time Network Engineer position pay grade 8-9.

Mr. Wheeland recessed the Commissioners' Meeting at 10:13 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was absent.
- 3.2 DISTRICT ATTORNEY - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved one full time Assistant County Detective - Union - \$17.50/hour effective 6/2/14. (change in start date).
- 3.3 RMS - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Charles G. Ulrich as full time replacement Equipment Operator - Pay grade 6 - \$16.10/hour effective 5/12/14.

3.4 INFORMATION SERVICES - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the promotion of Diana L. Cleveland as full time Network Engineer - Pay grade 9 - \$48,051.33/annually effective 5/11/14.

3.5 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 10:14 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:14 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced that Lycoming County is requesting bids for food products for the 3rd quarter.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, May 13, 2014.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:15 a.m.